

# Safety Brief: Safety Committee

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## Rules and Requirements

- MHA companies for policy and incident review, though it a safety committee is not required by OSHA per rule and hold effective safety meetings.
  - Employee representatives will be volunteers or recommended by their peers
  - There is no formal length of service terms. However, volunteer members opt in or out as their schedule allows in December for the following year
  - The committee will hold regular meetings once per quarter
  - The date, hour, and location of meetings will be determined by the Safety program administrator
  - Agendas and meeting minutes are kept on file in Procore for a period of at least three years
  - Evaluate all accident and incident investigations and make recommendations for ways to prevent similar events from occurring.
  - Work with safety program administrator to identify unwelcome trends
  - Vet new procedures/protocols/policies.
- Roles
  - Chair
    - Chief Safety Officer
  - Secretary
    - Kris Crouch
  - Members
    - Balance of safety minded PMs, PEs, Supers, Foremen and Executives